



## Institute of Advanced Motorists (NZ) Inc

Minutes of Meeting of Council  
The Institute of Advanced Motorists (NZ) Inc Council  
27th August 2015  
NZTA Offices Auckland, Wellington & Christchurch

**Meeting opened:** 6.07p.m.

**Council Members Present:** Mark Fleming – President  
Keith Bishop - Secretary  
Philip McDaid – Chief Examiner Motorcycles  
Morne de Lange - Chief Examiner Cars  
Tessa Christmas – Treasurer & Auckland Regional Group  
Cat Merrick  
Duncan Seed – Christchurch Regional Group  
Peter Hookham – Wellington Regional Group

**Members in Attendance:** Joanne Mitchell  
Carey Griffiths

**1.0 Apologies:** Bill Woodward - Immediate Past President  
Peter Marriott - Director of Tests  
Ken McGrath

**2.0 Minutes of Meeting 30th July 2015**

2.1 That minutes be accepted as correct record of meeting.

Moved: Duncan Seed  
Seconded: Mark Fleming  
Carried

**2.2 Matters Arising**

No matters arising that are not dealt with elsewhere in meeting.

Noted that Secretary will prepare a summary of outstanding matters from June and July meetings for consideration by the new Council.

### **3.0 Business**

#### **3.1 Admission to Full Membership**

That by virtue of his acceptable UK police qualifications Mike Turner be accepted as a full member.

Moved: Philip McDaid  
Seconded: Mark Fleming  
Carried

#### **3.2 Conference & AGM Update**

Peter Hookam gave verbal update and advised that action items from the July Conference Report had been actioned and conference arrangements were on track.

Noted that numbers registered were down on the numbers on which budget had been based.

Noted with appreciation that Ross Gratton had merchandising in place and that there would be a selection of items available for members to purchase/order including polo, shirts, hats, key rings.

Noted that polo shirts to be sold to full members only.

That quote for various items including conference bags and pens for \$1129.59 be accepted.

Moved: Tessa Christmas  
Seconded: Cat Merrick  
Carried

That costs of additional Conference mail out of \$120.75 be approved

Moved: Tessa Christmas  
Seconded: Mark Fleming  
Carried

### **3.3 AGM**

#### **3.3.1 Notices of Motion**

That the following two notices of motion be approved for presentation in the name of the Council to the membership at AGM:

**That Clause 9g (Voting) of the Rules be amended to read as follows:**

All financial members are entitled to a single vote at an Annual General Meeting or Special General Meeting of the Institute.

A resolution put to the vote of any meeting shall be decided by a show of hands or by the voices of those present, the result being determined by a simple majority.

Voting may be by secret ballot at the discretion of the chairman.

Voting may also be by proxy. Financial members who are unable to be present to vote on matter under consideration at a General or Special meeting of the Association may appoint and give clear direction to another financial member who will be present at the meeting to act as their proxy. Written notice of any such proxy must be in the hands of the Secretary before the commencement of the meeting.

The Chairman may exercise a deliberative vote provided that he/she does so before the result of the vote is known. In the event of an equality of voting the Chairman may exercise a casting vote which should normally preserve the status quo.

When members participate in a General or Special Meeting by electronic means from a remote location they will be treated as if they are at the "host" location where the meeting is being chaired and their vote will be counted as if they are at the host location.

**That the following clause (9(j) Postal Voting) be added to Section 9 of the Rules:**

**9(j) Postal Voting:**

Members who are not able to be present to vote on nominations for elective positions at a General or Special meeting of the Institute may be permitted a postal vote.

Postal voting may be by electronic means (email)

Postal voting shall only be permitted for the purpose of electing members to the Council.

Moved: Keith Bishop

Seconded: Duncan Seed  
Carried

### 3.3.2 AGM Papers

That the following (distributed to Council with meeting agenda) be issued to financial members.

- AGM Agenda
- Minutes of AGM of 31st August 2014
- Notices of Motion as per 3.3.1 above
- Annual Accounts
- Report from President

Moved: Keith Bishop  
Seconded: Mark Fleming  
Carried

*Post Meeting Note*

*Newsflash to financial members issued on Friday 28th August*

### 3.3.3 Annual Subscription

That it be put to the membership at AGM that the annual subscription remain at \$60.00 for the 2016/2017 financial year commencing on 1st July 2016.

Moved: Tessa Christmas  
Seconded: Keith Bishop  
Carried

### 3.3.4 Nominations for Officers and Council

Secretary advised that following nominations received to date:

President	Carey Griffiths
Vice President	-
Treasurer	Tessa Christmas
Secretary	Keith Bishop
Council	Ken McGrath
	Cat Merrick
	Joanne Mitchell

### 3.4. Resignation of Director of Tests

Resignation of Peter Marriott for personal reasons from the position of Director of Tests was noted and accepted.

Replacement to be considered by Chief Examiners and in due course proposal put to Council.

### **3.5 Nomination for Life Membership**

In recognition of the many years of service to the IAM NZ that Bill Woodward be nominated for Life Membership of the Institute at forthcoming AGM.

Moved: Mark Fleming  
Seconded: Philip McDaid  
Carried

### **3.6 N3 Discount Cards**

Duncan spoke to email sent out with meeting agenda. To be further considered once Duncan has further information and implications of use of IAM funds to purchase cards for members is fully looked into with regard to our charitable status by Treasurer

## **4.0 Reports**

### **4.1 Treasurer**

Treasurer apologised for there being no report this meeting due to time constraints. Noted that there are no issues.

### **4.2 Secretary**

Secretary apologised for there being no written report for this meeting due to having been busy with membership cards and AGM matters.

### **4.3 Merchandising**

No report

### **4.4 Motorcycle Division**

That report having been distributed be taken as read and accepted.

Moved: Philip McDaid  
Seconded: Keith Bishop  
Carried

Philip drew attention to the fact that Geoff James is stepping down from the position of National Motorcycle Division Coordinator and moved a vote of thanks for the significant contribution that Geoff has made to the IA MNZ.

Moved: Philip McDaid  
Seconded: Keith Bishop  
Carried

#### 4.5 Car Division

Morne gave a brief verbal report indicating that progress is being made slowly to develop the car division. That verbal report be accepted.

Moved: Morne de Lange  
Seconded: Mark Fleming  
Carried

#### 4.6 Heavy Vehicle Division

The following received from Les but inadvertently not included with meeting papers:

A prospective candidate for the advanced test was unfortunately made redundant four days before his test as the company went into liquidation after 90 years of trading. Whilst we were able to give him a specific training programme for four weeks he has since gone awol and I need to put time into locating him to get him onto his IAM test.

Currently have an international company who is producing IAM standard drivers for their Class 5 driver Licenses, so have started talks with their trainer to consider IAM as the next step after six months of driving to retain driver interest and retain the standards.

Will report further on progress as it comes to light.

#### 4.7 Auckland Region

No report received

#### 4.8 Wellington Region

That report having been distributed be taken as read and accepted with correction to statement about closed Facebook page.

Moved: Peter Hookham  
Seconded: Keith Bishop  
Carried

#### 4.9 Christchurch

Duncan gave brief verbal report to the effect that not much is happening at the moment. That verbal report be accepted.

Moved: Duncan Seed  
Seconded: Keith Bishop  
Carried

**5.0 Other business**

5.1 Request by Duncan for contribution to expenses incurred by Christchurch members in connection with visits to Dunedin and Nelson to be looked into by Treasurer, taking into account the current expenses policy.

5.2 Need to have back up for officers when away to be looked into.

**6.0. Next Meeting**

Next Council Meeting

Thursday 27th August 2015

Meeting Closed 7.45 p.m.

Accepted as correct record of meeting

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Date .....

**Distribution**

**Council:**

Mark Fleming  
Morne de Lange  
Keith Bishop  
Tessa Christmas  
Ross Gratton  
Bill Woodward  
Peter Marriott  
Philip McDaid

Les Newth  
Duncan Seed  
Peter Hookham  
Ken McGrath  
Cat Merrick

**Others:**

Peter Henson (Newsletter)  
Carey Griffiths

Geoff James  
Joanne Mitchell